
RECORD OF PROCEEDINGS

MEEKER SANITATION DISTRICT

Regular Session

June 7, 2023

Chairperson Hoke called to order the Board Meeting. The regular meeting of the Meeker Sanitation District Board of Directors was held Wednesday evening June 7, 2023, at 6:55 P.M. at the Meeker Sanitation District Board Room at 265 8th Street. Notices were posted prior to the meeting at the Clerk and Recorder Office, Town Hall, Post Office, and the Office of the Meeker Sanitation District and published in the Rio Blanco Herald Times and on our website. The following persons were present:

Chairperson Hoke	Director Hooper	Office Manager Willey
Director C. Day	Director T. Day	Plant Manager Nielsen

Attorney Borchard and Director Balloga were absent with it being excused.

Additions or Changes to the Agenda:

MOTION TO APPROVE THE AGENDA WITH CHANGES TO INCLUDE DISCUSSION ON A PLUGGED SEWER LINE WAS MADE BY DIRECTOR HOKE, SECONDED BY DIRECTOR C. DAY. MOTION CARRIED UNANIMOUSLY.

Approval of Minutes

MOTION TO APPROVE THE MINUTES OF MAY 7, 2023, BOARD MEETING WAS MADE BY DIRECTOR HOKE, SECONDED BY DIRECTOR C. DAY. MOTION CARRIED UNANIMOUSLY.

JVA Consulting Engineers Permission to Pay Invoices:

We have received three invoices from JVA for January, February, and March design and engineering services. The total for all three invoices is \$5,525.26. All invoices are reimbursable up to 80% of the total invoice from the Design and Engineering Grant. Office Manager Willey will submit invoices for reimbursement as we receive them. These invoices would have been submitted for reimbursement earlier, but JVA was sending the invoices to the wrong email.

MOTION TO MAKE A PAYMENT TO JVA CONSULTING ENGINEERS IN THE AMOUNT OF \$5,525.26 WAS MADE BY DIRECTOR C. DAY, SECONDED BY DIRECTOR HOOPER. MOTION CARRIED UNANIMOUSLY.

Plant Report:

Lab results were within permit limits.

Plant Manager Nielsen made the board aware of a plugged sewer main. It is jetting season and the plant employees were jetting a line above Park Street and between 9th and 10th street. It looked like a big root ball was blocking the main, but they were able to get the main flowing again. Plant Manager Nielsen talked to some homeowners in the area to make sure no sewer was coming in surrounding homes. So far, we have not heard of any issues of sewer backing up into homes. We are hoping this was fixed before any issues were to arise. Plant Manager Nielsen would like to repair this line. It is clay and has caused problems for many years and it needs fixed before it really creates a problem. Plant Manager Nielsen has contacted some contractors and is waiting to hear back. Director T. Day recommended getting in contact with Jake Haskins with X Field Services to see if they would be able to do the repair as well. Plant

Manager Nielsen asked for permission to spend up to \$10,000 for this repair. He thinks it can be done for that, but if it is more, he will contact the board by email.

MOTION TO GIVE PLANT MANAGER NIELSEN PERMISSION TO GO UP TO \$10,000 TO REPAIR SEWER MAIN WAS MADE BY DIRECTOR C. DAY, SECONDED BY DIRECTOR HOOPER. MOTION CARRIED UNANIMOUSLY.

Office Report:

JVA revised the Bid Advertisement, and it was published in this week's paper on June 1. The new dates for the bid schedule are as follows:

Pre-Bid walk thru - June 13

Question Deadline - June 23

Addendum - June 30

Bids Due 3PM - July 11

District Board Meeting July 12th, bid opening at 7PM

Town of Meeker sent over a lot line consolidation request and a variance request for 274 Cleveland Street. This property is located on Third Street across from Hope West. The owners are Jayne and Steven Coley and they are looking at building a couple of homes. The sewer main is in the alley right next to these lots. We have no sewer lines going through this property. We have no issues with the lot line consolidation and variance request.

Town of Meeker sent over a Lot Line Adjustment and Minor Subdivision Application for Lots 235-259 Sanderson Hills Subdivision. These lots are owned by Justin and Rebecca Grant and Lee and Stephanie Overton. No additional lots are being created; the subdivision is creating less lots. The District has no sewer mains running through this property. The District has no issues with the Lot Line Adjustment and Minor Subdivision request.

Board:

The Board reviewed the Delinquent Accounts, Profit and Loss Statement, Balance Sheet, and Bank Statements.

The Board reviewed the current bills, and QuickBooks Accounts Payable Report.

MOTION TO ACCEPT AND PAY THE BILLS FOR THE MONTH OF MAY 2023 IN THE AMOUNT OF \$70,738.98 WAS MADE BY DIRECTOR HOOPER, SECONDED BY DIRECTOR C. DAY. MOTION CARRIED UNANIMOUSLY.

Director T. Day gave permission to use his signature stamp.

The meeting was adjourned, the next regular Board Meeting will be held on July 12, 2023.

ATTEST

Chairperson