

RECORD OF PROCEEDINGS

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MEEKER SANITATION DISTRICT

Regular Session

June 8, 2022

Chairperson Hoke called to order the Board Meeting. The regular meeting of the Meeker Sanitation District Board of Directors was held Wednesday evening June 8, 2022 at 7:33 P.M. at the Meeker Sanitation District Board Room at 265 8th Street. Notices were posted prior to the meeting at the Clerk and Recorder Office, Town Hall, Post Office, and the Office of the Meeker Sanitation District and published in the Rio Blanco Herald Times. The following persons were present:

Chairperson Hoke

Director Balloga

Office Manager Willey

Director C. Day

Attorney Borchard

Plant Manager Nielsen

Absent was Director T. Day and Director Hooper with both being excused.

Additions or Changes to the Agenda:

MOTION TO APPROVE THE AGENDA AS WRITTEN WAS MADE BY DIRECTOR C. DAY, SECONDED BY DIRECTOR BALLOGA. MOTION CARRIED UNANIMOUSLY.

Approval of Minutes

MOTION TO APPROVE THE MINUTES OF THE MAY 11, 2022 BOARD MEETING AND MAY 18, 2022 PROJECT HEARING MEETING WAS MADE BY DIRECTOR BALLOGA, SECONDED BY DIRECTOR C. DAY.

MOTION CARRIED UNANIMOUSLY.

Pakuer Petition for Annexation:

Lisa Pakuer sent a Petition for Annexation into the Meeker Sanitation District. The Property is East of Meeker just before the State shop. Plans are to build a home on this property and connect to our sewer main that runs just passed the hospital.

MOTION TO SET THE PUBLIC HEARING ON JULY 6, 2022 AND POST SUCH IN HERALD TIMES WAS MADE BY DIRECTOR BALLOGA, SECONDED BY DIRECTOR C. DAY.

MOTION CARRIED UNANIMOUSLY.

Enterprise Resolution:

To keep moving forward with the SRF Loan we will need to create an Enterprise account. Lisa Mayers our Bond Council has created a resolution stating the establishment of the Enterprise. If the District decides to finalize the loan the Bond Council will need to confirm that the Enterprise qualifies as an Enterprise (not more than 10% of its annual revenue comes from the District/other state funds). Office Manager Willey spoke with Marlo Coats with ColoCPA and she said it shouldn't be too hard to separate revenues and expenses for Office and Plant. Marlo wanted our Bond Council to review our audit because it states that the District is an "Enterprise". The Bond Council, Lisa Mayers, reviewed the audit and she said that it appears that the sanitation revenues and expenditures (operating revenue/plant operation) are accounted for separately from the tax/other revenues and administrative expenses. She said this was very helpful because this separate accounting is what the CWRPDA/DOLA will look at to see whether rates/revenues are sufficient to repay debt that is to be secured by these revenues. Marlo with ColoCPA said she is willing to help us set up the proper accounting for the Enterprise and she will help us submit a supplemental budget at the end of the year.

Chairperson Hoke read aloud the Enterprise Resolution and took roll call of the Board members. In the resolution, a motion was made unanimously by the board to accept the Enterprise Resolution.

Plant Report:

Lab results were within permit limits.

Plant Employee McGruder passed the “D” Wastewater Test. He will receive a .50 cent pay increase as stated in the pay schedule.

Office Report:

DOLA Grant Hearing was held in Golden, CO on May 26. Plant Manager Nielsen, Office Manager Willey, and Board Director T. Day attended in person and presented our Wastewater Treatment Plant Project. We should find out by next board meeting if the District will receive any Grant monies.

Printers were picked up on June 1st by the Walsh Family for donation to OneSeed in Africa.

It has been 6 months since Office Assistant May started working for the District. She has done exceptionally well at learning all the duties that have been given to her. Her knowledge of Quickbooks and accounting experience has been a great asset and if she doesn’t know something she researches and tries her best at finding out what she can.

MOTION TO GIVE OFFICE ASSISTANT MAY A WAGE INCREASE TO \$20.00 PER HOUR WAS MADE BY DIRECTOR BALLOGA AND SECONDED BY DIRECTOR C. DAY.

MOTION CARRIED UNANIMOUSLY.

Board:

The Board reviewed the Delinquent Accounts, Profit and Loss Statement, Balance Sheet, and Bank Statements.

The Board reviewed the current bills, and Quickbooks Accounts Payable Report.

MOTION TO ACCEPT AND PAY THE BILLS FOR THE MONTH OF MAY 2022 IN THE AMOUNT OF \$57,466.51 WAS MADE BY DIRECTOR C. DAY, SECONDED BY DIRECTOR BALLOGA.
MOTION CARRIED UNANIMOUSLY.

Meeting was adjourned, the next regular Board Meeting will be held on July 6, 2022.

Chairperson

ATTEST
