

MEEKER SANITATION DISTRICT

P.O. BOX 417
MEEKER, COLORADO 81641

OFFICE
265 EIGHTH STREET
PHONE: 970-878-5192
FAX: 970-878-5988

PLANT
1150 MARKET STREET
PHONE: 970-878-5345
FAX: 970-878-4794

January 4, 2024

Division of Local Government
1313 Sherman St., Room 521
Denver, Colorado 80203

The Board of Directors of the Meeker Sanitation District is pleased to submit their year 2024 budget.

The 2024 Meeker Sanitation District Budget was prepared using the accrual basis of accounting.

The primary services that will be provided during the 2024 calendar year are maintaining the collection system and disposal plant for sewage service and are briefly described in part of the budget.

Some of the features of the 2024 Meeker Sanitation District budget are:

1. The contingency is included for 2024 to cover any item (unforeseen) not included in the normal operations of the District.
2. The District has two separate funds. The Water Activity Enterprise Fund was created by Resolution of the board on January 2022. The Enterprise Fund cannot receive more than 10% of its annual revenue from tax proceeds. The revenues for the Enterprise will come from service charges, connection fees, and loans. The General Fund will have revenues from tax proceeds and miscellaneous revenue.
3. The Mill Levy has remained the same to help with plant improvements, for the year 2024 the Mill Levy will be 9.47.

The purpose of this budget is to provide a financial plan for all services and programs that are included herein. While the primary emphasis of the plan is to provide the essential services that are required or implied by State Statute, the underlying principle is to provide those major services and programs that are needed and desired by the citizens of the Meeker Sanitation District.

With every tax dollar spent, it is the sincere intent of this Board to provide the citizens of the Meeker Sanitation District with the highest level of services possible in the protection of the citizen's "health, safety and welfare."

Please feel free to submit any written comments, concerns or opinions to the following address:

Meeker Sanitation District
P. O. Box 417
Meeker, Colorado 81641


Rachel Willey
Office Manager
Meeker Sanitation District





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State of Colorado
Department of Local Affairs
Division of Local Government
1313 Sherman St., Room 521
Denver, Colorado 80203

Attached is the year 2024 Budget for the Meeker Sanitation District in Rio Blanco County, submitted pursuant to *Section 29-1-113, CRS*. This budget was adopted on January 3, 2024. If there are any questions on the budget, please contact:

Rachel Willey
970-878-5192
P.O. Box 417
Meeker, Colorado 81641


The mill levy certified to the County Commissioners is 9.47 mills for all general operating purposes. Based on an assessed valuation of \$22,943,240.00 and the property tax revenue is \$217,272.49.

I hereby certify that the enclosed are true and accurate copies of the budget and certification of tax levies to the Board of County Commissioners.



Rachel Willey
Office Manager/Budget Officer
Meeker Sanitation District





**MEEKER
SANITATION
DISTRICT**

ANNUAL BUDGET

BEGINNING JANUARY 1, 2024



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**MEEKER SANITATION DISTRICT
BOARD MEMBERS**

CHAIRMAN OF THE BOARD

MICHAEL HOKE

TREASURER OF THE BOARD

CHARLES DAY

SECRETARY OF THE BOARD

TRAVIS DAY

DIRECTORS

CINDY BALLOGA

JOHN HOOPER



**MEEKER SANITATION DISTRICT
STAFF**

OFFICE

RACHEL WILLEY - OFFICE MANAGER

JODY MAY - OFFICE ASSISTANT

PLANT

KURT NIELSEN - PLANT MANAGER

BRETT MCGRUDER – ASSISTANT PLANT MANAGER

TRAVIS GOODWIN – PLANT EMPLOYEE



MEEKER SANITATION DISTRICT

PUBLIC MEETINGS SCHEDULE

REGULAR MEETING OF THE BOARD OF DIRECTORS

FIRST OR SECOND WEDNESDAY OF EACH MONTH
AT 7:00 P.M.

MEEKER SANITATION DISTRICT BUILDING
265 8TH STREET
BOARD ROOM
MEEKER, COLORADO

ALL MEETINGS OF THE BOARD OF DIRECTORS
ARE OPEN TO THE PUBLIC.



MEEKER SANITATION DISTRICT

HISTORY

The Meeker Sanitation District was organized on December 4th, 1961. The Meeker Sanitation District replaced many small sewer associations that were established years before the Meeker Sanitation District was organized. The organization of the Meeker Sanitation District would allow all the people who were utilizing these associations, and any people who would like sewer service, but did not have any at that time, to use the Meeker Sanitation District. Since 1961 the Meeker Sanitation District has operated effectively for the community of Meeker.

LOCATION

The Meeker Sanitation District is located on the north bank of the White River in the Northwestern corner of Colorado in the East center portion of Rio Blanco County. The Town of Meeker is the county seat for Rio Blanco County.

GOVERNING BODY

The Meeker Sanitation District is a Special District and a political subdivision of the State of Colorado. The voters elect five Directors to serve on the District Board. Special District elections are held on the Tuesday succeeding the first Monday of May in every odd numbered year. The Board of Director Members serve four-year terms, which are staggered. Two Board Members are elected one election and the other three Board Members are elected the next election.

ECONOMIC BASE

Meeker residents are employed in various activities, such as: agriculture, mining, construction, natural resources, tourism, medical fields, education, and government. Several gas processing plants are operating in our area and are employing a fraction of the workers that were here in former years. Some employees of the gas processing plants have made their homes here in Meeker. The community has felt the loss of revenue and employment due to the decline of the oil and gas industry. There is still one Sodium Bicarbonate Plant and two coal mines operating in the County. Pioneers Hospital has added large additions and expanded their services, causing several new medical personnel to make their homes in our area. Our area has also seen an uptick in tourism and tourism-related businesses coming into our community and this is having a positive impact on our economy.

Inflation is still on the rise from 2022 and has hit our community with an increase in costs of groceries, gas, and utilities. The cost to purchase or rent a home has significantly increased. Real Estate has increased 3.67% since 2022, but with fewer homes for sale. People from outside our area have been purchasing real estate at a fast pace.

As with all of America, Covid-19 has played a role in our economics. Businesses were hard hit in our community but are starting to recuperate from closures. Sales/Use tax revenue has increased to 6.58% from 2021 and 2022. Median Household Income has increased slightly from \$64,039 to \$65,334 and poverty levels have remained consistent at 10% since 2011. The unemployment rate as of April 2023 was estimated at 2.3%. The community has felt the impact from these economic changes.



MEEKER SANITATION DISTRICT

2024 BUDGET MESSAGE

Introduction

The Meeker Sanitation District's 2024 budget has been prepared in accordance with the Board of Directors continuing philosophy of offering services as economically as possible. The Meeker Sanitation District has a goal of operating economically and insuring the health, safety, prosperity, security, and general welfare of the people of the Meeker Sanitation District.

Budget Highlights

The 2024 budget has been prepared by projecting revenues based on information available historically and other projections provided to the Meeker Sanitation District from the Department of Local Affairs, and the Rio Blanco County Assessor. The budget includes sections with beginning and ending fund balances.

The Meeker Sanitation District had an employee change for 2023. One of our Plant Employees retired and was replaced with a new employee in April. The District employs a full time Plant Manager, Assistant Plant Manager and a Plant Employee for the wastewater treatment facility. The District has an Office Manager and an Office Assistant. The Board of Directors has looked hard at the wages of the District employees, and employees will receive a wage increase for 2024 of 4% on average for every employee. The officers for the Board of Directors remained the same for 2023 as they were in 2022. Chairperson Michael Hoke remains the same, and Travis Day is the Secretary of the Board and Charles Day is the Treasurer of the Board.

Everyone has worked diligently to minimize expenditures without jeopardizing District services and maintenance for the District's equipment and lines. The Meeker Sanitation District is committed to maintaining quality services and preserving the District's investment in the sewage treatment plant, lines and buildings. The District has received approval for funding from an Energy Impact Grant and an SRF Loan. The SRF Loan closed in the spring of 2023, and this was matching monies for the DOLA Grant which we were awarded in 2022. The District anticipates starting the construction process once a bid is received within the budget of the project. The District plans to have a new metal building constructed for the wastewater treatment facility and to replace an antiquated HVAC system.

The Meeker Sanitation District believes that motivated, competent, and dedicated employees are essential to achieving this commitment. The Meeker Sanitation District will continue to keep costs of government economical and take an active role in promoting cooperation with other governmental entities recognizing that it benefits all citizens of the community.

The 2024 Meeker Sanitation District budget was prepared using the accrual basis of accounting. The primary services that will be provided during the 2024 calendar year are maintaining the collection system and wastewater treatment facility for the service of wastewater treatment.



GENERAL FUND

Revenue Overview:

Revenues projected for 2024 are estimated to include: Property tax, delinquent tax, interest earned, specific ownership tax, and miscellaneous revenue in the amount of \$262,152.49. A contribution from reserves of \$30,975.51 will be used to cover General Fund expenses. There are no capital improvements in the General Fund Budget for 2024. The total revenues, including the contribution from reserves, for 2024 are \$293,128.00.

Property taxes have increased by \$12,363.85 for 2024. The Meeker Sanitation District's Certified Assessed Value by Rio Blanco County Assessor on December 21, 2023 was \$22,943,240.00, which will generate \$217,272.49 in property tax as revenue. A portion of this revenue estimated at \$49,420.00 will be transferred to the Water Activity Enterprise Fund as part of that funds operating revenue. The Meeker Sanitation District's mill levy will remain at 9.47 for 2024.

WATER ACTIVITY ENTERPRISE FUND

Revenue Overview:

On January 1, 2022 the District established a Water Activity Enterprise Fund by Resolution of the Board. The Enterprise Fund cannot receive more than 10% of annual revenues in tax proceeds. The Water Activity Enterprise Fund will operate with separate revenues and expenses from the General Fund.

Revenues projected for 2024 are estimated to include: Sewer Service Charges, Connection fees, Vault water, tax revenue in the amount of 7% of service charges, and Miscellaneous revenue in the amount of \$771,920.00. There is 1,403,515.54 budgeted for capital improvements. DOLA Grant and Design and Engineering Grant revenues in the amount of 707,515.54. SRF loan revenue in the amount of \$696,000.00, for a total budget of \$2,175,435.54. The District received the BIL (Bipartisan Infrastructure Law) loan forgiveness for over half of the SRF loan amount. This will decrease the loan payment by half.

GENERAL FUND & WATER ACTIVITY ENTERPRISE FUND

Expenditure Overview:

For the operation of the District, the estimated expenditures for 2024 have increased by \$35,068.62 from the 2023 appropriated expenditures. There was an employee wage increase of 4% based on average of salaries. The District has seen an increase in the employee health insurance program, water sampling program, property and liability insurance, vehicle fuel and utilities.

For the 2024 budget year the office will operate with two employees and the plant will have three employees to share the duties of treating wastewater, maintaining equipment, sewer mains, grounds, and buildings.



Budget Summary

The proposed 2024 operations budget has increased by \$35,068.62 from the 2023 appropriated expenditures. Capital Outlay for Improvements is included in each separate fund as an expense line item. The Meeker Sanitation District's budget is actively monitored throughout the year by the Board of Directors and the District staff members to ensure that operating expenditures do not exceed operating revenues.

The present staff strives to maintain the best service to the people that is possible. Members of the staff participate in continuing education classes in their respective fields to maintain a high quality of performance of their tasks. The commitment of the employees and the Board of Director Members has contributed to the success of the services provided by the Meeker Sanitation District.

Respectfully Submitted



Rachel Willey
Budget Director
Meeker Sanitation District



GENERAL FUND BUDGET

MEEKER SANITATION DISTRICT
PROPOSED BUDGET FYE 2024

GENERAL FUND ESTIMATED REVENUES

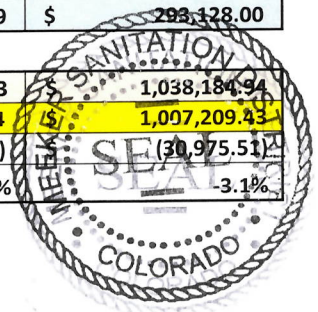
	Actual Prior Year 12/31/2022	Appropriated for Year 12/31/2023	Estimated FYE 12/31/2023	Proposed FYE 12/31/2024
Estimated Revenues:				
Current Property Tax	\$ 205,759.26	\$ 203,701.60	\$ 204,908.64	\$ 217,272.49
Tax Revenue to Enterprise			\$ (50,067.97)	\$ (49,420.00)
Delinquent Taxes	\$ -	\$ 150.00	\$ 483.94	\$ 500.00
Specific Ownership Tax	\$ 7,955.09	\$ 8,000.00	\$ 7,650.00	\$ 8,000.00
Interest earned	\$ 21,017.63	\$ 18,000.00	\$ 64,934.04	\$ 60,000.00
Tax Interest	\$ 664.41	\$ 600.00	\$ 761.25	\$ 800.00
Misc. (capital credits)	\$ 23,433.47	\$ 27,000.00	\$ 23,000.00	\$ 25,000.00
Estimated Revenues	\$ 258,829.86	\$ 257,451.60	\$ 251,669.90	\$ 262,152.49
Contribution from Reserves	\$ 33,785.26	\$ 22,872.78	\$ 20,242.39	\$ 30,975.51
Total Estimated Revenues	\$ 292,615.12	\$ 280,324.38	\$ 271,912.29	\$ 293,128.00

GENERAL FUND ESTIMATED EXPENSES

Estimated Expenses:				
Wages - Directors Fees	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00
Wages - Attorney	\$ 18,900.00	\$ 18,900.00	\$ 18,900.00	\$ 18,900.00
Wages - Meeting Allowance	\$ 442.78	\$ 2,000.00	\$ -	\$ 2,000.00
Wages - Office Assistant	\$ 36,724.23	\$ 35,446.40	\$ 35,535.12	\$ 37,222.33
Wages - Office Manager	\$ 68,299.11	\$ 57,545.28	\$ 57,725.76	\$ 59,763.07
Health Insurance	\$ 62,759.48	\$ 67,586.15	\$ 64,952.04	\$ 67,044.65
Medicare	\$ 1,871.31	\$ 1,716.68	\$ 1,693.92	\$ 1,786.83
PERA - Retirement	\$ 18,615.44	\$ 17,439.10	\$ 17,219.88	\$ 18,064.09
Social Security	\$ 8,001.53	\$ 7,340.29	\$ 7,242.96	\$ 7,587.90
State Comp. Ins.	\$ 304.50	\$ 310.00	\$ 300.00	\$ 300.00
Unemployment Tax	\$ 257.73	\$ 236.79	\$ 236.79	\$ 244.77
Audit	\$ 4,950.00	\$ 5,000.00	\$ 5,500.00	\$ 5,500.00
Education	\$ 3,043.95	\$ 3,100.00	\$ 1,050.00	\$ 3,200.00
Office Building Maintenance	\$ 1,919.95	\$ 2,000.00	\$ 1,700.00	\$ 2,000.00
Professional Services	\$ 19,249.36	\$ 12,000.00	\$ 13,000.00	\$ 10,000.00
Dues and Subscriptions	\$ 1,237.50	\$ 1,500.00	\$ 1,237.50	\$ 12,000.00
Bonds- Liability Ins.	\$ 2,278.69	\$ 2,278.69	\$ 2,347.01	\$ 2,464.36
Office Supplies	\$ 16,940.27	\$ 18,000.00	\$ 19,000.00	\$ 16,000.00
Telephone	\$ 3,023.82	\$ 3,200.00	\$ 3,393.00	\$ 3,500.00
Utilities - Electricity	\$ 672.23	\$ 710.00	\$ 703.80	\$ 730.00
Utilities - Gas	\$ 929.01	\$ 1,000.00	\$ 1,069.08	\$ 1,500.00
Utilities - Water	\$ 314.35	\$ 315.00	\$ 315.00	\$ 320.00
Contingency	\$ 5,600.00	\$ 5,000.00	\$ 2,044.98	\$ 5,000.00
Election Expense	\$ 21.76	\$ 500.00	\$ -	\$ -
Miscellaneous - Office	\$ 1,500.90	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
Tax Abatement	\$ -	\$ 500.00	\$ -	\$ 500.00
Treasurers Fee	\$ 10,257.22	\$ 10,200.00	\$ 10,245.45	\$ 11,000.00
Estimated Expenses	\$ 292,615.12	\$ 280,324.38	\$ 271,912.29	\$ 293,128.00
Contribution to Reserves	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Total Estimated Expenses	\$ 292,615.12	\$ 280,324.38	\$ 271,912.29	\$ 293,128.00

GENERAL FUND RESERVES

Beginning Fund Balance	\$ 1,092,212.59	\$ 1,058,427.33	\$ 1,058,427.33	\$ 1,038,184.94
Ending Fund Balance	\$ 1,058,427.33	\$ 1,035,553.55	\$ 1,038,184.94	\$ 1,007,209.43
Change in Fund Balance	\$ (33,785.26)	\$ (22,873.78)	\$ (20,242.39)	\$ (30,975.51)
% Increase/Decrease over prior year		-2.2%	-1.9%	-3.1%



GENERAL FUND MILL LEVY INFORMATION				
2022 Valuation	\$ 21,510,200.00	Mill Levy	9.47	\$ 203,701.60
2023 Valuation	\$ 22,943,240.00	Mill Levy	9.47	\$ 217,272.49

WATER ACTIVITY ENTERPRISE BUDGET
MEEKER SANITATION DISTRICT
PROPOSED BUDGET FYE 2024

WATER ACTIVITY ENTERPRISE ESTIMATED REVENUES

	Actual Prior Year 12/31/2022	Appropriated for Year 12/31/2023	Estimated FYE 12/31/2023	Proposed FYE 12/31/2024
Estimated Revenues:				
Sewer Service Charges	\$ 664,877.00	\$ 670,500.00	\$ 676,256.76	\$ 680,000.00
Connection Fees	\$ 32,500.00	\$ 26,000.00	\$ 39,000.00	\$ 26,000.00
Vault		\$ 5,000.00	\$ 7,752.00	\$ 6,000.00
Interest Earned	\$ -	\$ -	\$ 4,000.00	\$ 8,000.00
Misc. (Credit card Fees, town dump)	\$ 2,286.91	\$ 2,500.00	\$ 2,300.00	\$ 2,500.00
Estimated Revenues	\$ 699,663.91	\$ 704,000.00	\$ 729,308.76	\$ 722,500.00
Tax Income (7% of Serv. Chg)		\$ -	\$ 50,067.97	\$ 49,420.00
Contribution from Reserves	\$ -	\$ -	\$ -	\$ 0.00
Total Estimated Revenues	\$ 699,663.91	\$ 704,000.00	\$ 779,376.73	\$ 771,920.00
DOLA Grant	\$ -	\$ 700,000.00	\$ 4,000.00	\$ 696,000.00
SRF Loan	\$ -	\$ 700,000.00	\$ 4,000.00	\$ 696,000.00
Design & Engineering Grant	\$ 44,439.20	\$ 32,560.80	\$ 21,045.26	\$ 11,515.54
Planning Grant	\$ 10,000.00		\$ -	\$ -
Total Grants and Loans	\$ 54,439.20	\$ 1,432,560.80	\$ 29,045.26	\$ 1,403,515.54
Total Revenues	\$ 754,103.11	\$ 2,136,560.80	\$ 808,421.99	\$ 2,175,435.54

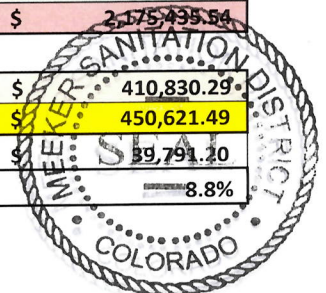


WATER ACTIVITY ENTERPRISE ESTIMATED EXPENSES

	Actual Prior Year 12/31/2022	Appropriated for year 12/31/2023	Estimated FYE 12/31/2023	Proposed FYE 12/31/2024
Estimated Expenses:				
Wages - On Call	\$ 10,920.00	\$ 10,950.00	\$ 10,950.00	\$ 10,950.00
Wages - Overtime	\$ 10,742.95	\$ 17,580.16	\$ 14,565.12	\$ 18,136.87
Wages - Plant Employees	\$ 79,483.22	\$ 43,038.08	\$ 41,355.60	\$ 46,061.28
Wages - Plant Manager	\$ 76,218.52	\$ 80,262.72	\$ 81,311.16	\$ 82,271.71
Wages - Asst. Plant Manager	\$ -	\$ 49,422.96	\$ 50,258.04	\$ 60,510.24
Health Insurance	\$ 88,913.79	\$ 95,689.99	\$ 96,200.63	\$ 99,039.14
Medicare	\$ 2,575.12	\$ 2,918.19	\$ 2,881.92	\$ 3,159.99
PERA - Retirement	\$ 25,688.40	\$ 29,644.71	\$ 29,296.56	\$ 32,166.49
Social Security	\$ 11,010.85	\$ 12,477.75	\$ 12,322.32	\$ 13,511.67
State Comp. Insurance	\$ 3,176.50	\$ 3,500.00	\$ 3,649.00	\$ 4,000.00
Unemployment Tax	\$ 354.73	\$ 402.51	\$ 402.51	\$ 435.86
Trash	\$ 1,297.44	\$ 1,350.00	\$ 1,300.00	\$ 1,350.00
Utilities - Electricity	\$ 61,692.20	\$ 75,000.00	\$ 72,000.00	\$ 75,000.00
Utilities - Gas	\$ 18,835.97	\$ 18,900.00	\$ 14,461.00	\$ 20,000.00
Bonds -Liability & Property Ins.	\$ 29,513.31	\$ 30,988.98	\$ 31,943.99	\$ 33,133.79
SRF loan Payment - Principle	\$ -	\$ 20,000.00	\$ 1,190.30	\$ 14,717.74
SRF Loan Payment - Interest	\$ -	\$ -	\$ 446.81	\$ 5,284.02
Vehicle Fuel	\$ 4,786.06	\$ 5,000.00	\$ 6,949.56	\$ 7,500.00
Vehicle Maintenance	\$ 1,098.62	\$ 5,000.00	\$ 6,000.00	\$ 5,000.00
Chlorine System	\$ -	\$ 800.00	\$ -	\$ 800.00
Lab Supplies	\$ 2,933.58	\$ 3,000.00	\$ 2,692.20	\$ 3,500.00
Office Supplies	\$ 4,190.05	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
Safety	\$ 2,584.78	\$ 4,000.00	\$ 2,182.00	\$ 3,000.00
Testing	\$ 2,688.65	\$ 2,200.00	\$ 2,650.68	\$ 3,000.00
Education	\$ 1,009.90	\$ 3,000.00	\$ 3,788.46	\$ 5,000.00
Permit Admin. Fee	\$ 4,859.28	\$ 5,000.00	\$ 4,731.19	\$ 5,000.00
Professional Services		\$ 10,000.00	\$ 7,864.00	\$ 10,000.00
Sludge Application Fee	\$ -	\$ 150.00	\$ 101.19	\$ 150.00
Water Sampling	\$ 7,735.50	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
General Maintenance	\$ 14,203.30	\$ 30,000.00	\$ 20,000.00	\$ 28,000.00
Rpr. Impvt. Maint. of Lines	\$ 14,539.00	\$ 20,000.00	\$ 21,811.25	\$ 25,000.00
Telephone	\$ 5,572.35	\$ 6,000.00	\$ 4,923.00	\$ 5,200.00
Contingency	\$ 825.00	\$ 29,837.75	\$ 985.00	\$ 20,000.00
Land	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00
Miscellaneous	\$ 1,501.71	\$ 3,500.00	\$ 400.00	\$ 1,000.00
Estimated Expenses	\$ 488,950.78	\$ 640,613.80	\$ 569,613.49	\$ 662,878.80
Contribution to Reserves	\$ 146,626.15	\$ -	\$ 209,763.24	\$ 39,791.20
Capital Outlay	\$ 50,745.89	\$ 80,000.00	\$ -	\$ 69,250.00
Total Estimated Expenses	\$ 686,322.82	\$ 720,613.80	\$ 779,376.73	\$ 771,920.00
Capital Imp. Replacement	\$ -	\$ 1,400,000.00	\$ 8,000.00	\$ 1,392,000.00
Capital Imp. Design & Engin.	\$ 67,780.29	\$ 15,947.00	\$ 21,045.26	\$ 11,515.54
Total Capital Improvement	\$ 67,780.29	\$ 1,415,947.00	\$ 29,045.26	\$ 1,403,515.54
Total Exp. With Capital Exp.	\$ 754,103.11	\$ 2,136,560.80	\$ 808,421.99	\$ 2,175,435.54

ENTERPRISE FUND RESERVES

Beginning Fund Balance	\$ 54,440.90	\$ 201,067.05	\$ 201,067.05	\$ 410,830.29
Ending Fund Balance	\$ 201,067.05	\$ 201,067.05	\$ 410,830.29	\$ 450,621.49
Change in Fund Balance	\$ 146,626.15	\$ -	\$ 209,763.24	\$ 39,791.20
% Increase/Decrease over prior year		0.0%	51.1%	8.8%



CAPITAL IMPROVEMENT INFORMATION

MEEKER SANITATION DISTRICT
PROPOSED BUDGET FYE 12/31/2024

GENERAL FUND CAPITAL IMPROVEMENTS

Capital Improvements for 2023		Capital Improvements for 2024		
Office Improvements		Office Improvements		
Printers	\$ -			\$0.00
TOTAL	\$ -			\$0.00
	12/31/2022	12/31/2023	12/31/2023	12/31/2024
	Actual	Appropriated	Estimated	Proposed
Capital Improvements	\$ -	\$ -	\$ -	\$ -

MEEKER SANITATION DISTRICT
PROPOSED BUDGET FYE 12/31/2024

WATER ACTIVITY ENTERPRISE CAPITAL IMPROVEMENTS

Capital Improvements for 2023		Capital Improvements for 2024		
Plant Building repair/EIAF Grant	\$ 4,000.00			
HVAC Replacement	\$ -	Building Repair		\$ 992,000.00
Plant Building repair/SRF Loan	\$ 4,000.00	Hvac Replacement		\$ 400,000.00
Capital Improv./Design/Engin.	\$ 21,045.26	Design and Engineering		\$ 11,515.54
				\$ 1,403,515.54
Plant Miscellaneous:		Manhole Inventory		\$ 21,250.00
New Truck	\$ -	Benchtop Lab Instrument		\$ 8,000.00
		New Truck		\$ 40,000.00
				\$ 69,250.00
Total	\$ 29,045.26	TOTAL		\$ 1,472,765.54
	12/31/2022	12/31/2023	12/31/2023	12/31/2024
	Actual	Appropriated	Estimated	Proposed
Capital Improvements	\$ 118,526.18	\$ 1,495,947.00	\$ 29,045.26	\$1,472,765.54



COMBINED BUDGET
MEEKER SANITATION DISTRICT
PROPOSED BUDGET FYE 12/31/2024

TOTAL ESTIMATED REVENUES

	Actual Prior Year 12/31/2022	Appropriated For Year 12/31/2023	Estimated FYE 12/31/2023	Proposed FYE 12/31/2024
Estimated Revenues:				
Current Property Tax	\$ 205,759.26	\$ 203,701.60	\$ 204,908.64	\$ 217,272.49
Delinquent Taxes -	\$ -	\$ 150.00	\$ 483.94	\$ 500.00
Interest earned	\$ 21,017.63	\$ 18,000.00	\$ 68,934.04	\$ 68,000.00
Misc. (capital credits)	\$ 23,433.47	\$ 27,000.00	\$ 23,000.00	\$ 25,000.00
Specific Ownership Tax	\$ 7,955.09	\$ 8,000.00	\$ 7,650.00	\$ 8,000.00
Tax Interest	\$ 664.41	\$ 600.00	\$ 761.25	\$ 800.00
Sewer Service Charges	\$ 664,877.00	\$ 670,500.00	\$ 676,256.76	\$ 680,000.00
Connection Fees	\$ 32,500.00	\$ 26,000.00	\$ 39,000.00	\$ 26,000.00
Misc. (Credit card Fees, town dump)	\$ 2,286.91	\$ 2,500.00	\$ 2,300.00	\$ 2,500.00
Vault	\$ -	\$ 5,000.00	\$ 7,752.00	\$ 6,000.00
Estimated Revenues	\$ 958,493.77	\$ 961,451.60	\$ 1,031,046.63	\$ 1,034,072.49
Contribution From Reserves	\$ 33,785.26	\$ 22,872.78	\$ 20,242.39	\$ 30,975.51
Total Estimated Revenues	\$ 992,279.03	\$ 984,324.38	\$ 1,051,289.02	\$ 1,065,048.00
DOLA Grant	\$ -	\$ 700,000.00	\$ 4,000.00	\$ 696,000.00
SRF Loan	\$ -	\$ 700,000.00	\$ 4,000.00	\$ 696,000.00
Design & Engineering Grant	\$ 44,439.20	\$ 32,560.80	\$ 21,045.26	\$ 11,515.54
Planning Grant	\$ 10,000.00	\$ -	\$ -	\$ -
Total Grants and Loans	\$ 54,439.20	\$ 1,432,560.80	\$ 29,045.26	\$ 1,403,515.54
Total Rev. w/ Grants & Loans	\$ 1,046,718.23	\$ 2,416,885.18	\$ 1,080,334.28	\$ 2,468,563.54

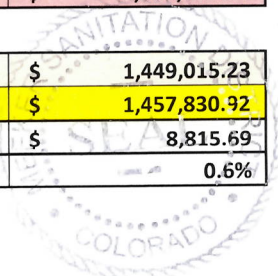


COMBINED BUDGET ESTIMATED EXPENSES

	Actual Prior Year 12/31/2022	Appropriated For Year 12/31/2023	Estimated FYE 12/31/2023	Proposed FYE 12/31/2024
Audit	\$ 4,950.00	\$ 5,000.00	\$ 5,500.00	\$ 5,500.00
Bonds- Liability Ins.	\$ 31,792.00	\$ 33,267.67	\$ 34,291.00	\$ 35,598.15
Chlorine System	\$ -	\$ 800.00	\$ -	\$ 800.00
Contingency	\$ 6,425.00	\$ 34,837.75	\$ 3,029.98	\$ 25,000.00
Education	\$ 4,053.85	\$ 6,100.00	\$ 4,838.46	\$ 8,200.00
Election Expense	\$ 21.76	\$ 500.00	\$ -	\$ -
General Maintenance	\$ 14,203.30	\$ 30,000.00	\$ 20,000.00	\$ 28,000.00
Health Insurance	\$ 151,673.27	\$ 163,276.14	\$ 161,152.67	\$ 166,083.79
Lab Supplies	\$ 2,933.58	\$ 3,000.00	\$ 2,692.20	\$ 3,500.00
Land	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00
Medicare	\$ 4,446.43	\$ 4,634.87	\$ 4,575.84	\$ 4,946.82
Miscellaneous - Office	\$ 1,500.90	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
Miscellaneous Unclassified	\$ 1,501.71	\$ 3,500.00	\$ 400.00	\$ 1,000.00
Office Building Maintenance	\$ 1,919.95	\$ 2,000.00	\$ 1,700.00	\$ 2,000.00
Office Supplies	\$ 21,130.32	\$ 28,000.00	\$ 29,000.00	\$ 26,000.00
PERA	\$ 44,303.84	\$ 47,083.81	\$ 46,516.44	\$ 50,230.58
Permit Admin. Fee	\$ 4,859.28	\$ 5,000.00	\$ 4,731.19	\$ 5,000.00
Professional Services	\$ 19,249.36	\$ 22,000.00	\$ 20,864.00	\$ 20,000.00
Rpr. Impvt. Maint. Of Lines	\$ 14,539.00	\$ 20,000.00	\$ 21,811.25	\$ 25,000.00
Safety	\$ 2,584.78	\$ 4,000.00	\$ 2,182.00	\$ 3,000.00
Dues and Subscriptions	\$ 1,237.50	\$ 1,500.00	\$ 1,237.50	\$ 12,000.00
Sludge Application Fee	\$ -	\$ 150.00	\$ 101.19	\$ 150.00
Social Security	\$ 19,012.38	\$ 19,818.04	\$ 19,565.28	\$ 21,099.57
SRF loan Payment - Principle	\$ -	\$ 20,000.00	\$ 1,190.30	\$ 14,717.74
SRF Loan Payment - Interest	\$ -	\$ -	\$ 446.81	\$ 5,284.02
State Comp. Ins.	\$ 3,481.00	\$ 3,810.00	\$ 3,949.00	\$ 4,300.00
Tax Abatement	\$ -	\$ 500.00	\$ -	\$ 500.00
Telephone	\$ 8,596.17	\$ 9,200.00	\$ 8,316.00	\$ 8,700.00
Testing	\$ 2,688.65	\$ 2,200.00	\$ 2,650.68	\$ 3,000.00
Trash	\$ 1,297.44	\$ 1,350.00	\$ 1,300.00	\$ 1,350.00
Treasurers Fee	\$ 10,257.22	\$ 10,200.00	\$ 10,245.45	\$ 11,000.00
Unemployment Tax	\$ 612.46	\$ 639.30	\$ 639.30	\$ 680.63
Utilities - Electricity	\$ 62,364.43	\$ 75,710.00	\$ 72,703.80	\$ 75,730.00
Utilities - Gas	\$ 19,764.98	\$ 19,900.00	\$ 15,530.08	\$ 21,500.00
Utilities - Water	\$ 314.35	\$ 315.00	\$ 315.00	\$ 320.00
Vehicle Fuel	\$ 4,786.06	\$ 5,000.00	\$ 6,949.56	\$ 7,500.00
Vehicle Maintenance	\$ 1,098.62	\$ 5,000.00	\$ 6,000.00	\$ 5,000.00
Wages	\$ 306,230.81	\$ 319,645.60	\$ 315,100.80	\$ 340,315.50
Water Sampling	\$ 7,735.50	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
Estimated Expenses	\$ 781,565.90	\$ 920,938.18	\$ 841,525.78	\$ 956,006.80
Contribution to Reserves	\$ 146,626.15	\$ -	\$ 209,763.24	\$ 39,791.20
Capital Outlay Equipment	\$ 50,745.89	\$ 80,000.00	\$ -	\$ 69,250.00
Total Estimated Expenses	\$ 978,937.94	\$ 1,000,938.18	\$ 1,051,289.02	\$ 1,065,048.00
Capital Imp. Replacement	\$ -	\$ 1,400,000.00	\$ 8,000.00	\$ 1,392,000.00
Capital Imp. Design & Engin.	\$ 67,780.29	\$ 15,947.00	\$ 21,045.26	\$ 11,515.54
Total Capital Improvement	\$ 67,780.29	\$ 1,415,947.00	\$ 29,045.26	\$ 1,403,515.54
Total Exp. With Cap. Imp.	\$ 1,046,718.23	\$ 2,416,885.18	\$ 1,080,334.28	\$ 2,468,563.54

COMBINED FUND RESERVES

Beginning Total Fund Balances	\$ 1,146,653.49	\$ 1,259,494.38	\$ 1,259,494.38	\$ 1,449,015.23
Ending Combined Fund Balance	\$ 1,259,494.38	\$ 1,236,621.60	\$ 1,449,015.23	\$ 1,457,830.92
Change in Fund Balance	\$ 112,840.89	\$ (22,872.78)	\$ 189,520.85	\$ 8,815.69
% Increase/Decrease over prior year		-1.8%	13.1%	0.6%



**RESOLUTION
OF
THE BOARD OF DIRECTORS OF THE MEEKER SANITATION DISTRICT
TO
ADOPT A BUDGET AND TO APPROPRIATE FUNDS THEREFORE**

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND, ADOPTING A BUDGET FOR THE MEEKER SANITATION DISTRICT, MEEKER, COLORADO, AND APPROPRIATING FUNDS FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2024 AND ENDING ON THE LAST DAY OF DECEMBER 2024.

WHEREAS, the Board of Directors of the Meeker Sanitation District has appointed Office Manager, Rachel Willey, to prepare and submit a proposed budget to said governing body at the proper time, and,

WHEREAS, a budget has been submitted for its consideration, and,

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, and a public hearing was held on January 3, 2024, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget; and,

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Meeker Sanitation District, Meeker, Colorado:

Section 1. That estimated expenditures for each fund are as follows:

GENERAL FUND:	
Clerical, office and salaries	\$ 293,128.00
Contingency Fund	\$ 5,000.00
WATER ACTIVITY ENTERPRISE FUND:	
Systems, operations, line construction, and capital improvements.	\$ 771,920.00
Capital Outlay	\$ 1,472,765.54
Contingency Fund	\$ 20,000.00
Contribution to Reserves	\$ 39,791.20



Section 2. That estimated revenues for each fund are as follows:

GENERAL FUND:	
Estimated revenue from other sources	\$ 33,500.00
General Property Tax Levy	\$ 217,272.49
Interest	\$ 60,800.00
Transfer from Reserves	\$ 30,975.51
WATER ACTIVITY ENTERPRISE FUND:	
Estimated from service charges	\$ 680,000.00
Grants and Loans	\$ 1,403,515.54
Connection Fees	\$ 26,000.00
Estimated revenue from other sources	\$ 65,920.00

Section 3. That all fund balances remaining unexpended as of 5:00 o'clock P.M. on December 31, 2024 shall be expended and reclassified as unrestricted reserves.

Section 4. That the budget as submitted, amended and herein above summarized by fund, be and the same hereby is approved and adopted as the budget of the Meeker Sanitation District for the year stated above.

Section 5. That the budget funds are summarized above, are hereby appropriated for expenditure by the Meeker Sanitation District for the year stated above.

Section 6. That the budget hereby approved and adopted shall be signed by the Chairman of the Board of Directors of the Meeker Sanitation District and made a part of the Public Record of the Meeker Sanitation District.

PASSED, ADOPTED AND APPROVED this 3rd day of January 2024.

BOARD OF DIRECTORS
MEEKER SANITATION DISTRICT

Michael S. Hill
Acting Chairperson

ATTEST:

Carlo D.



**RESOLUTION
SETTING MILL LEVIES**

A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2023 TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE MEEKER SANITATION DISTRICT, MEEKER, COLORADO, FOR THE 2024 BUDGET YEAR.

WHEREAS, the Board of Directors of the Meeker Sanitation District has adopted the annual budget in accordance with local government budget law, on January 3, 2024; and,

WHEREAS, the amount of money necessary to balance the budget for general operating expenses is \$217,272.49; and

WHEREAS, the 2023 valuation for assessment for the Meeker Sanitation District as certified by the County Assessor of Rio Blanco County is \$22,943,240.00;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Meeker Sanitation District, Meeker, Colorado:

Section 1. That for the purpose of meeting all general operating expenses of the Meeker Sanitation District during the 2024 Budget Year, there is hereby levied a tax of 9.47 mills on each dollar of the total valuation for assessment of all taxable property within the Meeker Sanitation District for the year 2023.

Section 2. That the secretary of the Meeker Sanitation District is hereby authorized and directed to immediately certify to the County Commissioners of Rio Blanco County, Colorado, the mill levies for the Meeker Sanitation District as hereinabove determined and set.

PASSED, ADOPTED AND APPROVED this 3rd day of January 2024.

BOARD OF DIRECTORS
MEEKER SANITATION DISTRICT



Acting Chairman

ATTEST:



