RECORD OF PROCEEDINGS
MEEKER SANITATION DISTRICT

Regular Board Meeting

November 4, 2026

Chairperson Hoke called to order the Board Meeting. The regular meeting of the Meeker Sanitation District Board of Directors was held Wednesday November 4, 2026 at 7:00 P.M. at the Meeker Sanitation District Board Room at 265 8th Street. Notices were posted prior to the meeting at the Clerk and Recorder Office, Town Hall, Post Office, Office of the Meeker Sanitation District and published in the Rio Blanco Herald Times and on our website. The following people were present:

Director Hoke	Director Day	Plant Manager Nielsen
Director Balloga	Director Olson	Office Assistant May
Director Baumgart	Attorney Borchard	Office Manager Willey

Additions or Changes to the Agenda:

MOTION TO APPROVE THE AGENDA AS WRITTEN OR WITH CHANGES WAS MADE BY DIRECTOR BALLOGA, SECONDED BY DIRECTOR DAY.

MOTION CARRIED UNANIMOUSLY.

MOTION TO APPROVE THE MINUTES OF OCTOBER 7, 2026 BOARD MEETING WAS MADE BY DIRECTOR BAUMGART, SECONDED BY DIRECTOR OLSON.

MOTION CARRIED.
DIRECTOR DAY ABSTAINED.

2027 Budget:

Updated budget figures included individual wage increases of 3.5%. The Water Activity Enterprise budget proposed a $10.00 service charge increase, generating an additional $152,520.00 annually. After reviewing overage rates, the Board agreed to retain the $10.00 service charge increase and raise the rate for usage above 8,000 gallons by $1.00, from $4.00 to $5.00 per 1,000 gallons. The overage increase is expected to generate approximately $15,000.00 annually, depending on usage.

MOTION FOR A PROPOSED $10.00 SERVICE CHARGE INCREASE TO BE CONSIDERED AT THE PUBLIC HEARING ON FEBRUARY 10, 2027 WAS MADE BY DIRECTOR BALLOGA, SECONDED BY DIRECTOR BAUMGART.

MOTION CARRIED UNANIMOUSLY.

MOTION FOR A PROPOSED OVERAGE PER GALLON INCREASE FROM $4.00 PER 1,000 GALLONS TO $5.00 PER 1,000 GALLONS TO BE CONSIDERED AT THE PUBLIC HEARING ON FEBRUARY 10, OF 2027 WAS MADE BY BAUMGART, SECONDED BY OLSON.

MOTION CARRIED UNANIMOUSLY.

MOTION FOR A PROPOSED VAULT WATER RATE INCREASE FROM 16 CENTS PER GALLON TO 25 CENTS PER GALLON TO BE CONSIDERED AT THE PUBLIC HEARING ON FEBRUARY 10, 2027 WAS MADE BY DIRECTOR BALLOGA, SECONDED BY DIRECTOR OLSON.

MOTION CARRIED UNANIMOUSLY.

MOTION FOR A PROPOSED GRADUATED RATE INCREASE OF 5% ROUNDED TO THE NEAREST DOLLAR YEARLY FOR THE NEXT FIVE YEARS STARTING IN JANUARY 2028 WILL BE CONSIDERED AT THE PUBLIC HEARING ON FEBRUARY 10, 2027 WAS MADE BY DIRECTOR BALLOGA, SECONDED BY DIRECTOR OLSON.

MOTION CARRIED UNANIMOUSLY.

State Comp Insurance Renewal:

The renewal information for State Comp Insurance was received. The renewal amount is $3,755.00. This amount is $132.00 less than the previous year's premium.

MOTION TO APPROVE AND ACCEPT THE RENEWAL FOR THE STATE COMP INSURANCE IN THE AMOUNT OF $3,755.00 WAS MADE BY DIRECTOR BALLOGA, SECONDED BY DIRECTOR HOKE.

MOTION CARRIED UNANIMOUSLY.

Property and Liability Insurance Renewal:

Property and Liability Renewal premiums were received. The amount for insurance for 2027 will be $41,846.00. This amount is $2,942.00 increase from last year's premiums.

MOTION TO APPROVE AND ACCEPT THE RENEWAL FOR THE PROPERTY AND LIABILITY INSURANCE IN THE AMOUNT OF $41,846.00 WAS MADE BY DIRECTOR OLSON, SECONDED BY DIRECTOR BAUMGART.

MOTION CARRIED UNANIMOUSLY.

Holidays for 2027:

Holidays for 2027 were presented for review.

MOTION TO APPROVE THE 2027 HOLIDAYS:

NEW YEARS DAY	**FRIDAY**	**JANUARY 1, 2027**
PRESIDENTS DAY	**MONDAY**	**FEBRUARY 15, 2027**
MEMORIAL DAY	**MONDAY**	**MAY 31, 2027**
INDEPENDENCE DAY	**MONDAY**	**JULY 5, 2027**
LABOR DAY	**MONDAY**	**SEPTEMBER 6, 2027**
COLUMBUS DAY/INDIGINOUS PEOPLES DAY	**MONDAY**	**OCTOBER 11, 2027**
VETERANS DAY	**THURSDAY**	**NOVEMBER 11, 2027**
THANKSGIVING DAY	**THURSDAY**	**NOVEMBER 26, 2027**
DAY AFTER THANKSGIVING	**FRIDAY**	**NOVEMBER 27, 2027**
CHRISTMAS EVE	**THURSDAY**	**DECEMBER 23, 2027**
CHRISTMAS DAY	**FRIDAY**	**DECEMBER 24, 2027**
FLOATING HOLIDAY	**TO BE TAKEN ANYTIME**	

WAS MADE BY DIRECTOR BAUMGART, SECONDED BY DIRECTOR HOKE.

MOTION CARRIED UNANIMOUSLY.

Board Meeting Dates for 2027:

MOTION TO DESIGNATE THE BOARD MEETING DATES FOR 2027 AS:

JANUARY 6	**JULY 7**
FEBRUARY 10	**AUGUST 4**
MARCH 10	**SEPTEMBER 8**
APRIL 7	**OCTOBER 6**
MAY 5	**NOVEMBER 10**
JUNE 9	**DECEMBER 8**

WAS MADE BY DIRECTOR OLSON, SECONDED BY DIRECTOR HOKE.

MOTION CARRIED UNANIMOUSLY.

Plant Report:

Lab results were within permit limits.

Plant Manager Nielsen was in contact with Cooper Best with JVA Engineering regarding the rerating process of the plant. Mr. Best suggested coordinating the timing with the District's capital projects and discharge permit renewal. They are concerned that rerating would require a discharge permit modification and possibly create more stringent effluent limits or additional monitoring requirements. Mr. Best would like to coordinate the rerating with a project such as a headworks improvement that would combine the engineering and permitting efforts and provide a direct benefit by sizing replacement equipment for the revised capacity. Rerating the plant by itself would not

change the existing equipment or produce immediate energy and maintenance savings. Those benefits would come with physical improvements. The District will look at implementing the rerating option in conjunction with the next plant improvement project.

Plant Manager Nielsen is waiting on cost estimates for sewer main repairs that keep causing problems for homeowners on 5th and Cleveland, 12th and Cleveland, School Street, and Garfield Street. He will get the lines videoed and estimated costs to do the patches. Hopefully, he will have the estimates at next month's board meeting.

Office Report:

The board was asked if they would like to purchase Chamber Bucks for the employees.

MOTION TO PURCHASE CHAMBER BUCKS FOR EACH EMPLOYEE IN THE AMOUNT OF $200.00 WAS MADE BY DIRECTOR BALLOGA, SECONDED BY DIRECTOR OLSON.

MOTION CARRIED UNANIMOUSLY.

The annual Christmas Holiday Dinner will be at the Meeker Café on Friday December 4th. Invitations were given at the board meeting, and dinner options were reviewed.

Office Assistant May and Office Manager Willey registered for RCAP's (Rural Community Assistance Partnership) Water System Admin training this spring. This training is offered for the first time at no cost. The course gives administrative professionals a comprehensive understanding of their roles and responsibilities. Training tailored to office positions is limited, making this a valuable opportunity to strengthen our skills. The board was asked if they would consider a wage increase upon completion of the course.

MOTION FOR A PROPOSED WAGE INCREASE UP TO $1.00 PER HOUR AFTER COMPLETION OF COURSE WAS MADE BY DIRECTOR OLSON, SECONDED BY DIRECTOR BALLOGA.

MOTION CARRIED UNANIMOUSLY.,

Board:

The Board reviewed the Delinquent Accounts, Profit and Loss Statement, Balance Sheet, and Bank Statements.

The Board reviewed the current bills and QuickBooks Accounts Payable Report.

MOTION TO ACCEPT AND PAY THE BILLS FOR THE MONTH OF OCTOBER 2026 IN THE AMOUNT OF $132,777.26 WAS MADE BY DIRECTOR HOKE, SECONDED BY DIRECTOR OLSON.

MOTION CARRIED UNANIMOUSLY.

The board was made aware of a transfer from Colotrust to the Bank of the San Juans in the amount of $50,000.00 to cover bills.

Director Balloga gave permission to use their signature stamps.

The meeting was adjourned; the next regular Board Meeting will be held on December 9, 2026.

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ATTEST Chairperson

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